



# Longridge Town Council

## Budget Executive Committee - Agenda

You are hereby summoned to attend the Budget Executive Committee of Longridge Town Council on Wednesday 23 October 2024 at 7pm in the Station Buildings, Berry Lane, Longridge.

**1. Welcome by the Chair.**

**2. To receive apologies.**

**3. Declarations of interests.**

Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.

If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. To consider and approve the minutes of the 25 September 2024 meeting.**

**5. Public Participation.**

This 30-minute session (time limit of three minutes per item/per person) provides members of the public an opportunity to indicate interests in an agenda item and put questions to the Executive Committee. Such questions may be answered after the meeting or become an agenda item at a future Executive Committee meeting.

### ITEMS for DECISION/DISCUSSION

**6. Finance Report.**

Report of the Clerk (enclosed) to approve:

- Accounts to date.
- Schedule of Payments as set out in the Report.

**7. Grant Application.**

Report of the Clerk (enclosed) for members to consider a grant request from Longridge Social Enterprise Company (LSEC) for a contribution of £15,000 towards improvements to the ceilings, flooring, lighting, and sound proofing etc. at the Longridge Civic Hall.

**8. Remembrance Sunday – Purchase and laying of an additional wreath.**

Report of the Clerk (enclosed) for members to consider purchasing and laying of a purple poppy wreath in commemoration of Animals in War.

**9. Scribe Software.**

Report of the Clerk (enclosed) for members to consider reinstating Scribe Software.

**10. Budget Considerations – Update**

Report of the Clerk (enclosed) for members to review the budget for 2025/26 as a precursor to setting the Town Council's 2025/26 Precept.

**11. Banking Considerations.**

Report of the Clerk (enclosed) for members to consider transferring funds from the current NatWest current account to a Unity Bank savings account.

**ITEMS for INFORMATION/DISCUSSION**

**12. Updates on Actions from Previous Meetings.**

Report of the Clerk (enclosed) updating members on actions from recent meetings.

**13. Consideration of matters not on the agenda.**

An opportunity for members and the Clerk to provide updates, raise matters and suggest items for future meetings.

**14. Schedule of Meetings.**

**Budget Committee:**

Wednesday 20 November 2024 at 7pm

**Full Council:**

Wednesday 13 November 2024 at 7.00pm.

Wednesday 11 December 2024 at 7.00pm

*Mike Hill*

*Clerk and Responsible Financial Officer to Longridge Town Council.*

Longridge Town Council  
Council Offices  
The Station Building  
Berry Lane  
Longridge  
PR3 3JP



 [clerk@longridge-tc.gov.uk](mailto:clerk@longridge-tc.gov.uk)  
 01772 782461  
 07495 473 845  
 [www.longridge-tc.gov.uk](http://www.longridge-tc.gov.uk)

**Mission Statement**

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors. Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community pride.